

# SOUTH BRONX UNITED #SBURestart

## REOPENING AND SAFETY PLAN (FALL 2020)



The following document details South Bronx United’s plan for safely reopening its administrative and programmatic operations at varying levels beginning August 15, 2020. This plan will be made publicly available, and it will be provided to the New York State Department of Health (DOH) or local health or safety authorities by request.

*Last revision: September 11, 2020*

### TABLE OF CONTENTS

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#### I. Introduction

- [Guiding Principles](#)
- [Safety Plan Overview](#)
- [COVID-19 Response Team](#)
- [Reopening Schedule](#)

#### South Bronx United operations and programs:

- II. [Office \(at 192 E 151<sup>st</sup> Street\)](#)
- III. [Indoor / Academic Programs](#)
- IV. [Community Soccer Programs](#)
- V. [Travel Soccer Programs](#)
- VI. [Community Schools Programs](#)

#### VII. Appendix

- General Guidelines
- Educational and Youth Setting Guidelines
- Sports and Recreational Guidelines

## I. INTRODUCTION

### GUIDING PRINCIPLES

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- **Community Health & Safety:** *The wellness of our community—including participants, families, staff, and volunteers—will remain at the forefront of all our decisions.*
- **Participant Choice and Flexibility:** *SBU Academy families and student-athletes will have a choice for a 100% remote academic program. Participants in community programs will not be penalized for absences.*
- **Strong Programming and Services:** *SBU staff will strive to provide rigorous, responsive, and engaging programming and support services for all individuals and families regardless of the obstacles and challenges presented.*
- **Socioemotional Support and Compassion:** *We recognize that extra attention must be paid to the social and emotional health of our student-athletes, staff, and families amidst a global pandemic.*
- **South Bronx United Values:** *All activities and operations will continue be guided by our values to Show Commitment, Bring Integrity, and Unite our Community.*

### SAFETY PLAN OVERVIEW

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The safety plan outlines four components for a safe and healthy environment in all office and program operations.

1. Social Distancing, Contact, and Crowd Reduction
2. Maintaining a Clean and Safe Environment
3. Community Screening and Monitoring
4. Symptom Management and Emergency Protocols

A plan is also included for how this is communicated throughout all constituents.

### COVID-19 RESPONSE TEAM

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While all staff members should know this safety plan, South Bronx United will have a COVID Response Team that is responsible with ensuring that this safety plan is properly communicated, implemented, and enforced. Any issues that arise pertaining to COVID-19 and the organization's response should be brought to one of the Response Team members. The COVID Response Team will also be responsible for ensuring that contact tracing is conducted in a thorough fashion and that appropriate communication is done in the event of positive or suspected cases. South Bronx United's COVID Response Team will consist of the following individuals:

- Mario Biancamano, Director of Operations
- Bridget Hillin, SBU Academy Program Director
- Andy Jenkins, Director of Soccer Programs
- Sam Kellogg, Community Soccer Programs Coordinator
- Reindorf Kyei, Soccer Operations Coordinator

- Andrew So, Executive Director

The building of 192 E 151st Street will also have a campus COVID Response Team and assigned COVID coordinator.

## REOPENING SCHEDULE

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Reopening Schedule (as of August 12, 2020):

	<b>Partial Reopening Date</b>	<b>Full Reopening Date</b>
<b>Travel Soccer Programs</b>	<i>August 15, 2020</i>	<i>No earlier than Spring 2021</i>
<b>Community Soccer Programs</b> (Recreational Soccer Program & Global Youth League)	<i>September 12, 2020</i>	<i>No earlier than Spring 2021</i>
<b>Office &amp; Administration</b>	<i>September 14, 2020</i>	<i>No earlier than January 4, 2021</i>
<b>Indoor / Academic Programs</b>	<i>September 21, 2020</i>	<i>No earlier than January 4, 2021</i>
<b>SBU Community Schools</b> (school-based afterschool programs)	<i>No earlier than October, 2020</i>	<i>TBD</i>

## II. OFFICE

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### **Partial Reopening Defined**

Staff members will work from the office only when preparing to deliver on-site direct service programming, for essential in-person gatherings, or when otherwise necessary for their work function. Staff members who would like to work in the office more frequently must receive clearance from administration. Partial reopening for office and administration will begin on September 14, 2020.

### **Staff Supervision**

Staff member responsible for supervision and implementation:

Mario Biancamano, Director of Operations

### **Components for a safe and healthy environment in all office and program operations:**

#### **1. Social Distancing, Contact, and Crowd Reduction**

*To ensure all staff, volunteers, and visitors comply with physical distancing and face covering requirements, South Bronx United will do the following.*

##### a. Remote Work Expectations

- Employees who do not provide direct services will work from home except when they need to be in the office for in-person meetings.
- Employees who do provide direct services will have schedules that are divided between office work and remote work.
- All in-person work will be cleared with the Director of Operations and/or Executive Director.
- Sign-in logs (timesheets) will be kept for all staff and visitors entering the office.

##### b. Staff and Volunteers

- Ensure all staff should maintain 6 ft. distance, unless core function of the work requires a shorter distance.
- Ensure all staff should wear face coverings unless alone in an open space.
- Social distancing signs will be posted at the entrance to all offices.
- Tightly confined spaces will be occupied by only one individual at a time, unless all occupants are wearing face coverings and occupancy is 50% of maximum capacity.
- Maximum of 2 people are permitted to ride in the elevator.
- In-person gatherings will be limited as much as possible with tele and video-conferencing used as much as possible. Essential in-person gatherings will be held in open, well-ventilated spaces with appropriate social distancing among participants.
- Use of spaces outside of the South Bronx United office rooms or program classrooms must be approved by the Director of Operations.

##### c. Visitors

- Deliveries must be picked up from the main entrance, before security, with no contact.
- Waiting room seating will be removed to ensure distancing.
- All visitors will be required to wear face coverings.
- Maximum of 2 people are permitted to ride in the elevator.

#### **2. Maintaining a Clean and Safe Environment**

*To ensure all staff, volunteers, and visitors comply with protective equipment requirements, hygiene and cleaning requirements, and communication requirements, South Bronx United will do the following.*

a. Protective Equipment

- All employees will be provided with a fabric face covering. Additional disposable face coverings will be supplied at the office in case replacement is needed.
- PPE will be stored in a closed box and cleaned as needed.
- Sharing of objects will be limited. Touch of shared surfaces will be discouraged. When in contact with shared objects or frequently touched areas, individuals will sanitize or wash hands before and after contact.

b. Airflow

- Windows and doors will remain open at all times at all times, unless closure is deemed necessary due to room temperature or short term noise reduction.

c. Hygiene

- The building and office will adhere to hygiene and sanitation requirements from the [Center for Disease Control and Prevention](#) (CDC) and [Department of Health](#) (DOH).
- Hand hygiene stations will be provided in every room with hand sanitizer containing 60% or more alcohol for areas where handwashing is not feasible. Those in SBU offices will be monitored by the **Director of Operations** and **Office Coordinator**.
- EPA-approved soaps will be used in the building, stocked by Boys Prep Charter School and the cleaning team

d. Cleaning

- Deep cleanings will be performed daily, or more frequently as needed by the building cleaning company (Proclean). Frequent cleaning and disinfection of shared objects surfaces, as well as high transit areas, such as restrooms and common areas, will be completed. Cleanings logs will be accessible by the **Director of Operations**.
- A cleaning log will be maintained on site that documents the date, time and scope of cleaning. The log will be maintained by the cleaning crew at the Boys Prep School. The log will be accessible by the **Director of Operations**.
- Staff should wipe down their own desk space or tables used for meetings after use.
- Cleaning supplies, will be available in each room at all times, monitored and stocked by the **Director of Operations** and **Office Coordinator**.

e. Communication

- Signage will be posted reminding personnel to adhere to proper hygiene, social distancing rules, appropriate use of PPE, and cleaning and disinfecting protocols.
- Updated information will be provided to all employees via email, Slack, and text.
- Communication to visitors and participants/families, if needed, will be provided within reasonable time and by phone and email.

**3. Community Screening and Symptom Monitoring**

*To conduct necessary procedures to prevent the introduction of COVID-19 into the office, South Bronx United will do the following.*

- All staff, volunteers, students, and visitors entering the building cannot enter the building if they would answer yes to any of the following questions:
  - Do you have a sore throat, fever, body aches, cough, difficulty breathing or any other COVID-19 symptoms or have you had those symptoms in the past 14 days?
  - Have you tested positive for COVID-19 in the past 14 days?
  - Have you been in close contact with a person who is presumed to have had or has tested positive for COVID-19 in the past 14 days?
- Upon entering the building, all individuals will have their temperature checked. If they show a temperature above 100.4° F, they will not be permitted to enter the office.
- A continuous sign-in log (timesheets) will be maintained for all staff and visitors entering the office. This will be maintained by the **Office Coordinator** and supervised by the **Director of Operations**.
- Staff members and volunteers should monitor their health throughout the day. If they feel sick, the staff member should notify a supervisor, avoid all close contact, and leave the building immediately. If they are unable to leave the building, they will be directed to an isolation room in the building until they are able to leave.
- Staff members should monitor the health of volunteers and visitors. If they appear sick, the staff member should notify a member of the COVID Response Team. If a member of team is not available the staff member should invite the visitor avoid all close contact and leave the building immediately. If necessary, the staff member should notify building security. If they are unable to leave the building, they will be directed to an isolation room in the building until they are able to leave.

#### **4. Case Reporting and Tracing Protocols**

*To conduct necessary procedures to identify and address known cases of COVID-19, South Bronx United will do the following.*

- If a staff member or volunteer tests positive for COVID-19, or display symptoms consistent with COVID-19, they must notify the **Director of Operations** and/or **Executive Director** immediately.
- If a staff member or volunteer tests positive for COVID-19, South Bronx United will notify state and local health departments as needed and cooperate with contact tracing efforts, including notification of potential contacts, such as workers or visitors who had close contact with the individual, while maintaining confidentiality required by state and federal law and regulations. The **Director of Operation** will be responsible for notifying authorities.
- Confidentiality will be maintained to the full extent possible.
- A designee of the COVID Response Team will notify all individuals known to have been in contact within the past 14 days with the individual who has tested positive.
- All staff, volunteers, and students who have come in contact with the individual will be required to undergo an immediate 14-day quarantine and not permitted into the building or to SBU programs.

#### **Additional Information**

More information on the building's reopening plan and procedures taken for students in the Boys Prep school building can be found in [A Guide to Reopening Public Prep](#), with the most updated plan accessible at <https://www.publicprep.org/publicnotices>.

### III. INDOOR / ACADEMIC PROGRAMMING

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#### **Partial Reopening Defined:**

SBU Academy student-athletes will be given the opportunity to attend in-person academic programming one afternoon or evening per week. In addition, they will be expected to attend one session of remote programming. Students will be permitted to opt into remote programming only (two sessions per week). Other meetings, workshops, immigration screenings, and consultations will be held remotely unless in-person meeting is essential. This will begin on September 21<sup>st</sup> and continue until at least January 4, 2020.

#### **Staff Supervision**

Staff member responsible for supervision and implementation:

Bridget Hillin, SBU Academy Program Director

#### **Components for a safe and healthy environment in all office and program operations:**

##### **1. Social Distancing, Contact, and Crowd Reduction**

*To ensure students, staff, and volunteers comply with physical distancing and face covering requirements, South Bronx United will do the following.*

##### **a. Physical Layout**

- Classrooms will hold no more than 10 students and no more than 12 individuals total.
- Auditorium will hold no more than 20 students and no more than 25 individuals total.

##### **b. Student Attendance**

- Every afterschool tutoring session (3:30 pm – 5:45 pm) will be attended by separate stable pods.
  - Mondays: Boys U12
  - Tuesdays: Boys U15 and Girls U16 9<sup>th</sup> Graders (separate rooms)
  - Wednesdays: Girls U14
  - Thursdays: Boys U14, Seniors Group C (5<sup>th</sup> Floor)
- Every evening session (6:00 pm – 7:45pm) will be attended by separate stable pods.
  - Mondays: Juniors (3<sup>rd</sup> Floor), Seniors Group A (5<sup>th</sup> Floor)
  - Wednesdays: Sophomore (3<sup>rd</sup> Floor), Seniors Group B (5<sup>th</sup> Floor)
- Pods will not share classrooms or interact. Pods will be assigned by the students' soccer team.

##### **c. Students, Staff, and Volunteers**

- Ensure that only those wearing face coverings over their nose and mouth will be permitted to enter the building. Face masks will be provided if needed (restocked at security by Office Coordinator if not provided by building).
- Ensure all students, staff, and volunteers wear face coverings over their nose and mouth at all times in the building. Face masks will be provided if needed (stocked on the 3<sup>rd</sup> Floor by Program Associate and 5<sup>th</sup> Floor by Office Coordinator).
- Ensure all staff and students maintain 6 ft. physical distance, unless a shorter distance for short periods (distributing handouts, etc).
- Social distancing signs will be posted at the entrance to all offices.
- Tightly confined spaces will be occupied by only one individual at a time, unless all occupants are wearing face coverings and occupancy is 50% of maximum capacity.

- When possible students, will be providing tutoring through videoconferencing.
- Students will only be permitted to leave the classroom (including to the bathroom) one at a time to limit contacts.

#### d. Arrival and Dismissal

- On arrival, students should proceed directly to their assigned rooms. Room assignments will be posted in the hallways.
- Students must sign-in immediately upon entering the classroom.
- Snacks will be picked up upon arrival and eaten in the classroom at a physical distance only during permitted times.
- Classrooms will be dismissed at staggered times to ensure there is no congregation in hallways, stairwells, or elsewhere in the building.

## 2. Maintaining a Clean and Safe Environment

*To ensure all students, staff, and volunteers comply with protective equipment requirements, hygiene and cleaning requirements, and communication requirements, South Bronx United will do the following.*

#### a. Protective Equipment

- Students will be provided a face covering if needed.
- All staff and volunteers will be provided with a fabric face covering. Additional disposable face coverings will be supplied at the office in case replacement is needed.
- PPE will be stored in a closed box and cleaned as needed.

#### b. Supplies

- Sharing of objects will be limited. Touch of shared surfaces will be discouraged. When in contact with shared objects or frequently touched areas, individuals will sanitize or wash hands before and after contact.
- Students will be asked and encouraged to bring their own supplies, including writing utensils and paper.

#### c. Airflow

- Windows and doors will remain open at all times.

#### d. Hygiene

- Upon or before entering the classroom students must use hand sanitizer or handwashing.
- The building and office will adhere to hygiene and sanitation requirements from the [Center for Disease Control and Prevention](#) (CDC) and [Department of Health](#) (DOH).
- Hand hygiene stations will be provided in every room with hand sanitizer containing 60% or more alcohol for areas where handwashing is not feasible. These will be stocked by the building cleaning crew daily.
- EPA-approved soaps will be used in the building, stocked by Boys Prep Charter School and the cleaning team.

#### e. Cleaning

- All surfaces in every classroom will be wiped down at the end of the day by the school staff. If classroom cleaning is not positively confirmed by SBU staff, SBU staff will wipe down all surfaces in every classroom using provided gloves with disinfectant wipes or sprays prior to students

entering the room. A pre-entry cleaning log will be kept of every classroom, reviewed by the **Program Director**.

- SBU staff and students will wipe down all surfaces with disinfectant wipes or sprays prior to the entrance of any new sessions (for example, the transition from after-school tutoring to evening college prep sessions).
- Deep cleanings will be performed every evening, or more frequently as needed by the building cleaning company (Proclean). Frequent cleaning and disinfection of shared objects surfaces, as well as high transit areas, such as restrooms and common areas, will be completed. Cleanings logs will be accessible by the **Director of Operations**.
- A cleaning log will be maintained on site that documents the date, time and scope of cleaning. The log will be maintained by the cleaning crew at the Boys Prep School. The log will be accessible by the **Director of Operations**.
- Cleaning supplies will be available on each floor, monitored and stocked by the **Program Director** and **Program Associate**.

f. Communication

- Signage will be posted reminding students and personnel to adhere to proper hygiene, social distancing rules, appropriate use of PPE, and cleaning and disinfecting protocols.
- Updated information will be provided to all staff and volunteers via email, slack, and text.
- Communication to visitors and participants/families, if needed, will be provided within reasonable time and by phone and email.

### 3. Community Screening and Symptom Monitoring

*To conduct necessary procedures to prevent the introduction of COVID-19 into the community, South Bronx United will do the following.*

- All staff, volunteers, students, and visitors entering the building cannot enter the building if they (a) have a sore throat, fever, body aches, cough, difficulty breathing or any other COVID-19 symptoms or have you had those symptoms in the past 14 days, (b) have tested positive for COVID-19 in the past 14 days, or (c) have been in close contact with a person who is presumed to have had or has tested positive for COVID-19 in the past 14 days.
- Upon entering the building, all individuals will have their temperature checked. If they show a temperature above 100.4° F, they will be required to return home immediately and the parents will be notified. If they are unable to leave the building independently, they will be directed to an isolation room in the building until they are able to be picked up
- A continuous sign-in log (timesheets) will be maintained for all staff and visitors entering the office. This will be maintained by the **Office Coordinator** and supervised by the **Director of Operations**.
- Program staff will ensure that all students sign-in upon entry to the 3<sup>rd</sup> or 5<sup>th</sup> Floor. Students will be required to affirm these statements when recording their attendance each day upon arriving on their designated floor. Students who cannot affirm these statements will be required to return home immediately and the parents will be notified. If they are unable to leave the building independently, they will be directed to an isolation room in the building until they are able to be picked up.

- I have not had a fever, body aches, persistent cough, persistent sore throat, difficulty breathing or any other COVID-19 symptoms or have you had those symptoms in the past 14 days.
- I have not tested positive for COVID-19 in the past 14 days.
- I have not been in close contact with a person who is presumed to have had or has tested positive for COVID-19 in the past 14 days.
- As much as possible, students will remain in their assigned room for the duration of the session.
- Student and adult attendance in each classroom will be logged throughout the program session. Logs will include all students and adults present in a room, as well as entrance and exit times. Completion of these logs will be supervised by the **Program Director**.
- Staff members and volunteers should monitor their health throughout the day. If they feel sick, the staff member should notify a supervisor, avoid all close contact, and leave the building immediately. If they are unable to leave the building, they will be directed to an isolation room in the building until they are able to leave.
- Staff members should monitor the health of students. If they appear sick, the staff member should notify a member of the COVID Response Team. If a member of team is not available the students parent/guardian should be called and student should be sent home. If they are unable to leave the building independently, they will be directed to an isolation room in the building until they are able to leave. The member of the COVID Response Team will follow up with parent/guardian within 24 hours to record symptoms and determine necessity for testing.

#### **4. Case Reporting and Tracing Protocols**

*To conduct necessary procedures to identify and address known cases of COVID-19, South Bronx United will do the following.*

- If a student tests positive for COVID-19, or displays symptoms consistent with COVID-19, the student or the parent/guardian must notify the **Program Director** as soon as possible (maximum within 24 hours) and refrain from attending any program activities.
- If required by New York State [to be determined], South Bronx United will notify state and local health departments as needed and cooperate with contact tracing efforts, including notification of potential contacts, such as workers or visitors who had close contact with the individual, while maintaining confidentiality required by state and federal law and regulations. The **Director of Operation** will be responsible for notifying authorities.
- Confidentiality will be maintained to the full extent possible.
- The students' pod and soccer team will be required to undergo an immediate 14-day quarantine.
- All staff, volunteers, and students who have come in direct contact with the individual will be required to undergo an immediate 14-day quarantine and not permitted into the building or to SBU programs. Staff coverage plan will be put into place.
- A designee of the COVID Response Team will notify all individuals known to have been in contact within the past 14 days with the individual who has tested positive and inform them of quarantine procedures and requirements.

#### **Additional Information**

More information on the building's reopening plan and procedures taken for students in the Boys Prep school building can be found in [A Guide to Reopening Public Prep](#), with the most updated plan accessible at <https://www.publicprep.org/publicnotices>.

#### IV. COMMUNITY SOCCER PROGRAMMING

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##### **Partial Reopening Defined:**

The Recreational Soccer Program and Global Youth League will resume on Saturday, September 19<sup>th</sup>. Field capacity will be limited by lowering team sizes and ensuring no overlap on the field during division transition times. Additionally, parents and spectators will not be permitted on the field area or instead the gates. Spectators should be limited to two per participant. SBU expects a full reopening no earlier than March 2021 for the spring season.

##### **Staff Supervision**

Staff member in charge of supervision and implementation:

Sam Kellogg, Community Soccer Programs Coordinator

On-site staff members in charge of supervision and implementation:

<b>Macombs Dam Park</b>	<b>Mullaly Park</b>	<b>Patterson Park</b>
Alondra Vasquez Alternate: Julieth Noguez	Sara Gomez Alternate: Sherif Traore	Jose Lacayo Alternate: Freddy Flores

##### **Components for a safe and healthy environment in all program operations:**

###### **1. Social Distancing, Contact, and Crowd Reduction**

*To ensure employees comply with physical distancing and face covering requirements, South Bronx United will do the following.*

###### **a. Physical Location and Field Setup**

- Field layout will be prepared to maximize the amount of space between participants when not actively playing.
- 6 ft of distance will be maintained wherever possible and reduce numbers of Staff/Coaches/Participants/Spectators in areas where 6ft of space is not possible.

###### **Site Specific Check-in Areas:**

<b>Macombs Dam Park</b>	<b>Mullaly Park</b>	<b>Patterson Park</b>
Designated check-in areas above the stairs at the main 161 <sup>st</sup> Street entrance and at the Yankee Stadium entrance.	Designated check-in areas at the entrance to each field.	Designated check-in area outside each entrance to the field.

###### **b. Students, Staff, Volunteers, and Spectators**

- All adults, including staff, coaches, referees, and spectators, will wear masks at all times.
- Participants will wear masks to and from all programs. Participants will remove masks only when actively engaged in play.
- A maximum of two spectators per player may attend. Spectators will not be permitted in the field area. (See below for site specific protocols.)

###### **c. Procedures**

- Pre-game/post-game rituals will not include physical contact or close proximity to other participants
- Participants/Spectator/Coaches will be asked to leave the field immediately following their allotted program time.
- Participants will be allowed to exit the program area via one exit at each of the three locations.

Site Specific Protocols:

<b>Macombs Dam Park</b>	<b>Mullaly Park</b>	<b>Patterson Park</b>
Staff located at three main entrances. Spectators must remain in designated areas (parents outside of track/bleachers, participants to designated team areas)	Field is reserved for staff/coaches/participants. Spectators must remain outside of fields & away from designated site zones such as the table	Spacing between fields will be increased and spectators provided designated area

**2. Maintaining a Clean and Safe Environment**

*To ensure all staff, volunteers, and visitors comply with protective equipment requirements, hygiene and cleaning requirements, and communication requirements, South Bronx United will do the following.*

a. Protective Equipment

- Hand sanitizer will be provided at designated locations
- PPE will be stored in a closed box at the training facility and cleaned as needed
- Staff/Coaches will wear masks at all times & will receive replacements if needed.
- Masks will be available to participants if needed.

b. Supplies

- Coaches/Staff are the only ones to touch equipment
- Training vests will not be used.
- Sharing of equipment will be limited to the fullest extent possible.
- Youth should not share any supplies, objects, water bottles, or food.

c. Hygiene

- Coaches/Staff will sanitize or wash hands between every different group interaction
- Hand Sanitizer will be on location for participants to utilize but, should be bring their own if possible.

e. Cleaning

- Staff will disinfect/sanitize all training equipment after every session.
- Cleaning supplies will be available at the training location and with each coach's equipment. It will be monitored and stocked by the **Soccer Operations Coordinator**.
- A cleaning log will be maintained on site that documents the date, time and scope of cleaning. Logs will be entered after every session. The log will be managed by the **Soccer Operations Coordinator**.

**3. Community Screening and Symptom Monitoring**

*To conduct necessary procedures to prevent the introduction of COVID-19 into the office, South Bronx United will do the following.*

- Before entering a training session, pre-game gathering, or other activity, youth and parents/guardians are responsible for the following:
  - Checking temperature daily to the fullest extent possible.
  - Monitoring for symptoms for COVID-19 and other illness.
  - Ensure proper hygiene including hand washing and use of hand sanitizer when hand washing is not possible
  - Ensure cleanliness of all personal equipment, ball, shin-guards, and uniform.
  - Notifying SBU staff if they are traveling to a location on the New York State quarantine list or leaving the country.
  - Notifying SBU staff of any symptoms or positive COVID-19 test.
- Youth cannot attend any activity if they have (a) knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19 in the past 14 days; 13 (b) tested positive for COVID-19 in the past 14 days; and/or (c) has experienced any symptoms of COVID-19 in the past 14 days.
- Upon entering a training session or pre-game gathering, students or parents/guardians will be required to verbally affirm the following statements. Responses will be recorded by the coach and available for review by the supervisor:
  - I have not had a fever, body aches, persistent cough, persistent sore throat, difficulty breathing or any other COVID-19 symptoms in the past 14 days.
  - I have not tested positive for COVID-19 in the past 14 days.
  - I have not been in close contact with a person who is presumed to have had or has tested positive for COVID-19 in the past 14 days.
- Attendance of every participant, coach, and staff member must be recorded immediately after every session. The **Community Soccer Programs Coordinator** and **Soccer Operations Coordinator** will ensure that attendance is entered on a daily basis.
- Coaches and staff should monitor their health throughout the day. If they feel sick, the staff member should notify a supervisor, avoid all close contact, and leave the program immediately. They should not attend if they have any sign of illness

#### 4. Case Reporting and Tracing Protocols

*To conduct necessary procedures to identify and address known cases of COVID-19, South Bronx United will do the following.*

- If a participant tests positive for COVID-19, or displays symptoms consistent with COVID-19, the participant or the parent/guardian must notify the **Community Soccer Programs Coordinator** or **Soccer Operations Coordinator** as soon as possible (maximum within 24 hours) and refrain from attending any program activities.
- If required by New York State [to be determined], South Bronx United will notify state and local health departments as needed and cooperate with contact tracing efforts, including notification of potential contacts, such as workers or visitors who had close contact with the individual, while maintaining confidentiality required by state and federal law and regulations. The **Director of Operation** will be responsible for notifying authorities.
- Confidentiality will be maintained to the full extent possible.
- All staff, volunteers, and students who have come in direct contact with the individual will be required to undergo an immediate 14-day quarantine and are not permitted into the building or to SBU programs. Staff coverage plan will be put into place. This can include up to participants team, opposing team, coaches, staff in contact, etc.

- A designee of the COVID Response Team will notify all individuals known to have been in contact within the past 14 days with the individual who has tested positive and inform them of quarantine procedures and requirements.

### **Additional Information**

Where not otherwise specified in this plan, SBU will follow guidance detailed in the following plans, in this order:

1. New York State Department of Health (DOH) Sports and Recreation reopening guidance ([Interim Guidance, June 26, 2020](#))
2. East New York Youth Soccer Association (ENYYSA) Return to Soccer Activity Guidelines ([June 24, 2020 guidelines](#))
3. US Youth Soccer Return to Activity Notice ([May 16, 2020 notice](#))
4. [US Soccer Play On Guides](#)

## V. TRAVEL SOCCER PROGRAMMING

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### Partial Reopening Defined

Training sessions will begin for ages 16 and up on August 15, 2020. Training sessions will begin for ages 15 and below on August 22, 2020. Sessions will be held on days and times selected to decrease physical contact with community members whenever possible. Teams will participant in leagues—Cosmopolitan Junior Soccer League (CJSL), Eastern Development Program (EDP), and Westchester Youth Soccer League (WYSL)—with the intention of following game scheduling procedures released by the said leagues, unless they are in conflict with any below protocols to ensure the health and safety of South Bronx United student-athletes. SBU will not participate in any other outside competition including tournaments. Partial reopening will continue until at least January 4, 2020.

### Staff Supervision

Staff member in charge of implementation:

Andy Jenkins, Director of Soccer Programs

### Components for a safe and healthy environment in all office and program operations:

#### 1. Social Distancing, Contact, and Crowd Reduction

*To ensure employees comply with physical distancing and face covering requirements, South Bronx United will do the following.*

##### a. Physical Location and Field Setup

- Training sessions will be held on days and times selected to decrease physical contact with community members whenever possible.
- All teams will train within a confined field space with at least six feet between all training areas.
- No spectators will be permitted within the immediate field proximity as follows:

Site Specific Protocols:

Macombs Dam Park	Mullaly Park	Randalls Island Park
Spectators must remain outside of the gate surrounding the track.	Spectators must remain outside of the gate surrounding the field.	Spectators must remain at a distance of at least 12 feet from the field sideline or outside a fence.

##### b. Students, Staff, and Volunteers

- All coaches, staff, and volunteers will be required to wear face coverings over nose and mouth at all times.
- Youth will be required to wear face coverings upon arriving and leaving the sessions and when not in active play. Face coverings must cover nose and mouth. Face coverings can be removed only during play when directed by a coach. Face coverings will be provided for those who do not have them.
- Youth will be required to wear face coverings when traveling with the team and program to games or other activities.
- 6 feet of social distance will be maintained whenever possible, including during breaks and training activities.
- There will be no high fives, hugging, handshakes and any other forms of physical contact.

### c. Procedures

- Youth will be required to leave the field directly after practice and not permitted to interact with or congregate with youth on other teams.
- Whenever possible, session start and end times will be staggered so that teams do not end at the same time and congregate.

## 2. Maintaining a Clean and Safe Environment

*To ensure all staff, volunteers, and visitors comply with protective equipment requirements, hygiene and cleaning requirements, and communication requirements, South Bronx United will do the following.*

### a. Protective Equipment

- Youth will be provided a face covering if needed.
- All staff and volunteers will be provided with a fabric face covering. Additional disposable face coverings will be supplied at the office in case replacement is needed.
- PPE will be stored in a closed box at the training facility and cleaned as needed.
- Extra face coverings will be brought to all away games by the coach.

### b. Supplies

- Coaches or staff will be the only individuals to carry practice equipment.
- Sharing of equipment will be limited to the fullest extent possible.
- Youth should not share any supplies, objects, water bottles, or food.
- Training vests will not be used. All youth must bring their own light and dark shirts, jackets, or vests to every training session.

### c. Hygiene

- Youth are asked to bring their own hand sanitizer.
- Coach and staff will have hand sanitizer available at all times.
- Hand sanitizer or handwashing should be performed prior to every training session.

### e. Cleaning

- Staff will sanitize all training equipment after every session.
- Cleaning supplies will be available at the training location and with each coach's equipment. It will be monitored and stocked by the **Soccer Operations Coordinator**.
- A cleaning log will be maintained on site that documents the date, time and scope of cleaning. Logs will be entered after every session. The log will be managed by the **Soccer Operations Coordinator**.

### f. Communication

- Youth will be reminded of all procedures at the beginning and end of every training session.
- Updated information will be provided to all staff and volunteers via email, slack, and text.
- Communication to participants/families, if needed, will be provided within reasonable time and by phone and email.

## 3. Community Screening and Symptom Monitoring

*To conduct necessary procedures to prevent the introduction of COVID-19 into the office, South Bronx United will do the following.*

- Before entering a training session, pre-game gathering, or other activity, youth and parents/guardians are responsible for the following:
  - Checking temperature daily to the fullest extent possible.
  - Monitoring for symptoms for COVID-19 and other illness.
  - Ensure proper hygiene including hand washing and use of hand sanitizer when hand washing is not possible
  - Ensure cleanliness of all personal equipment, ball, shin-guards, and uniform.
  - Notifying SBU staff if they are traveling to a location on the New York State quarantine list or leaving the country.
  - Notifying SBU staff of any symptoms or positive COVID-19 test.
- Youth cannot attend any activity if they have (a) knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19 in the past 14 days; 13 (b) tested positive for COVID-19 in the past 14 days; and/or (c) has experienced any symptoms of COVID-19 in the past 14 days.
- Upon entering a training session or pre-game gathering, students or parent/guardians will be required to verbally affirm the following statements. Responses will be recorded by the coach and available for review by the supervisor:
  - I have not had a fever, body aches, persistent cough, persistent sore throat, difficulty breathing or any other COVID-19 symptoms in the past 14 days.
  - I have not tested positive for COVID-19 in the past 14 days.
  - I have not been in close contact with a person who is presumed to have had or has tested positive for COVID-19 in the past 14 days.
- Attendance of every participant, coach, and staff member must be recorded immediately after every session. The **Director of Soccer Programs** and **Soccer Operations Coordinator** will ensure that attendance is entered on a daily basis.
- Coaches and staff should monitor their health throughout the day. If they feel sick, the staff member should notify a supervisor, avoid all close contact, and leave the program immediately. They should not attend if they have any sign of illness
- Coach and staff members should monitor the health of youth. If they appear sick, the staff member should notify a member of the COVID Response Team. If a member of team is not available the students parent/guardian should be called and student should be sent home. If they are unable to leave the sessions independently, they will be directed to an isolated area of the facility until they are able to leave. A member of the COVID Response Team will follow up with parent/guardian within 24 hours to record symptoms and determine necessity for testing.

## 5. Case Reporting and Tracing Protocols

*To conduct necessary procedures to identify and address known cases of COVID-19, South Bronx United will do the following.*

- If a student tests positive for COVID-19, or displays symptoms consistent with COVID-19, the student or the parent/guardian must notify the **Director of Soccer Programs** or **Soccer Operations Coordinator** as soon as possible (maximum within 24 hours) and refrain from attending any program activities.
- If required by New York State [to be determined], South Bronx United will notify state and local health departments as needed and cooperate with contact tracing efforts, including notification of potential contacts, such as workers or visitors who had close contact with the individual,

while maintaining confidentiality required by state and federal law and regulations. The **Director of Operation** will be responsible for notifying authorities.

- Confidentiality will be maintained to the full extent possible.
- The students' pod and soccer team will be required to undergo an immediate 14-day quarantine.
- All staff, volunteers, and students who have come in direct contact with the individual will be required to undergo an immediate 14-day quarantine and not permitted into the building or to SBU programs. Staff coverage plan will be put into place.
- A designee of the COVID Response Team will notify all individuals known to have been in contact within the past 14 days with the individual who has tested positive and inform them of quarantine procedures and requirements.

### **Additional Information**

Where not otherwise specified in this plan, SBU will follow guidance detailed in the following plans, in this order:

1. New York State Department of Health (DOH) Sports and Recreation reopening guidance ([Interim Guidance, June 26, 2020](#))
2. East New York Youth Soccer Association (ENYYSA) Return to Soccer Activity Guidelines ([June 24, 2020 guidelines](#))
3. US Youth Soccer Return to Activity Notice ([May 16, 2020 notice](#))
4. [US Soccer Play On Guides](#)

## VI. SBU COMMUNITY SCHOOLS

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### **Partial Reopening Defined:**

SBU Community Schools sites will follow guidelines of the host school. No site will start earlier than October 2020.

Staff member in charge of implementation:

Andy Jenkins, Director of Soccer Programs

### **Components for a safe and healthy environment in all office and program operations:**

#### **1. Social Distancing, Contact, and Crowd Reduction**

*To ensure employees comply with physical distancing and face covering requirements, South Bronx United will do the following.*

##### a. Physical Location and Field Setup

- Training sessions will be held on days and times selected to decrease physical contact with school community members whenever possible.
- Training sessions will be held outdoors weather permitting.
- No spectators will be permitted within the immediate field proximity as follows.

##### b. Students, Staff, and Volunteers

- All coaches/staff will be required to wear face coverings over nose and mouth at all times.
- Youth will be required to wear face coverings upon arriving and leaving the sessions and when not in active play. Face coverings must cover nose and mouth. Face coverings can be removed only during play when directed by a coach. Face coverings will be provided for those who do not have them.
- 6 feet of social distance will be maintained whenever possible, including during breaks and training activities.
- There will be no high fives, hugging, handshakes, or any other forms of physical contact.

##### c. Procedures

- Arrival and Dismissal procedures will be determined in coordination with the host school.

#### **2. Maintaining a Clean and Safe Environment**

*To ensure all staff, volunteers, and visitors comply with protective equipment requirements, hygiene and cleaning requirements, and communication requirements, South Bronx United will do the following.*

##### Protective Equipment

- Youth will be provided a face covering if needed.
- All staff and volunteers will be provided with a fabric face covering. Additional disposable face coverings will be supplied at the office in case replacement is needed.
- PPE will be stored in a closed box at the training facility and cleaned as needed.
- Extra face coverings will be brought to all away games by the coach.

##### b. Supplies

- Coaches or staff will be the only individuals to carry practice equipment.

- Sharing of equipment will be limited to the fullest extent possible.
- Youth should not share any supplies, objects, water bottles, or food.

c. Hygiene

- Youth are asked to bring their own hand sanitizer.
- Coach and staff will have hand sanitizer available at all times.
- Hand sanitizer or handwashing should be performed prior to every training session.

e. Cleaning

- Staff will sanitize all training equipment after every session.
- Cleaning supplies will be available at the training location and with each coach's equipment.
- A cleaning log will be maintained on site that documents the date, time and scope of cleaning. Logs will be entered after every session. The log will be managed by the school

f. Communication

- Youth will be reminded of all procedures at the beginning and end of every training session.
- Updated information will be provided to all staff and volunteers via email, slack, and text.
- Communication to participants/families, if needed, will be provided within reasonable time and by phone and email.

### 3. Community Screening and Symptom Monitoring

*To conduct necessary procedures to prevent the introduction of COVID-19 into the office, South Bronx United will do the following.*

- Before entering a session, youth and parents/guardians are responsible for the following:
  - Checking temperature daily to the fullest extent possible.
  - Monitoring for symptoms for COVID-19 and other illness.
  - Ensure proper hygiene including hand washing and use of hand sanitizer when hand washing is not possible
  - Ensure cleanliness of all personal equipment, ball, shin-guards, and uniform.
  - Notifying SBU or school staff if they are traveling to a location on the New York State quarantine list or leaving the country.
  - Notifying SBU or school staff of any symptoms or positive COVID-19 test.
- Youth cannot attend any activity if they have (a) knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19 in the past 14 days; 13 (b) tested positive for COVID-19 in the past 14 days; and/or (c) has experienced any symptoms of COVID-19 in the past 14 days.
- Staff and coaches will be required to affirm the following statements:
  - I have not had a fever, body aches, persistent cough, persistent sore throat, difficulty breathing or any other COVID-19 symptoms in the past 14 days.
  - I have not tested positive for COVID-19 in the past 14 days.
  - I have not been in close contact with a person who is presumed to have had or has tested positive for COVID-19 in the past 14 days.
- Attendance of every participant, coach, and staff member must be recorded by the end of every session. The **Community Soccer Programs Coordinator** will ensure that attendance is entered on a daily basis.

- Coaches and staff should monitor their health throughout the day. If they feel sick, the staff member should notify a supervisor, avoid all close contact, and leave the program immediately. They should not attend if they have any sign of illness
- Coach and staff members should monitor the health of youth. If they appear sick, the staff member should notify a member of the school's COVID Response Team and follow school procedures. This must be reported to a members of SBU's COVID Response Team immediately as soon as possible.

#### 4. Case Reporting and Tracing Protocols

*To conduct necessary procedures to identify and address known cases of COVID-19, South Bronx United will do the following.*

- If a student tests positive for COVID-19, or displays symptoms consistent with COVID-19, the student or the parent/guardian must notify the school and/or the **Community Soccer Programs Coordinator** as soon as possible (maximum within 24 hours) and refrain from attending any program activities.
- South Bronx United will work with the school site to notify state and local health departments as needed and cooperate with contact tracing efforts, including notification of potential contacts, such as workers or visitors who had close contact with the individual, while maintaining confidentiality required by state and federal law and regulations. The **Director of Operation** will be responsible for notifying authorities.
- Confidentiality will be maintained to the full extent possible.
- SBU staff will work with school leadership to determine whether the next steps.
- All staff, volunteers, and students who have come in direct contact with the individual will be required to undergo an immediate 14-day quarantine and not permitted into the building or to SBU programs. Staff coverage plan will be put into place.
- A designee of the COVID Response Team will work with the school to notify all individuals known to have been in contact within the past 14 days with the individual who has tested positive and inform them of quarantine procedures and requirements.

#### Additional Information

Where not otherwise specified in this plan, SBU will follow guidance detailed in the following plans, in this order:

1. New York State Department of Health (DOH) Sports and Recreation reopening guidance ([Interim Guidance, June 26, 2020](#))
2. East New York Youth Soccer Association (ENYISA) Return to Soccer Activity Guidelines ([June 24, 2020 guidelines](#))
3. US Youth Soccer Return to Activity Notice ([May 16, 2020 notice](#))
4. [US Soccer Play On Guides](#)

## VII. APPENDIX

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### External Guidelines referenced above or referenced in developing these plans

#### General Guidelines

- Centers for Disease Control and Prevention (CDC) [Considerations for Community Based Organizations](#)
- [CDC Guidance Documents](#)

#### Educational and Youth Setting Guidelines

- [A Guide to Reopening Public Prep](#), with the most updated plan accessible at <https://www.publicprep.org/publicnotices>.
- NYC Department of Education ([August 3, 2020 Chancellor's Update](#))
- NYC Department of Education ([Health and Safety](#))
- CDC [Suggestions for Youth Programs and Camps](#)

#### Sports and Recreation Guidelines

- New York State Department of Health (DOH) Sports and Recreation reopening guidance ([Interim Guidance, June 26, 2020](#))
- CDC [Considerations for Youth Sports](#)
- East New York Youth Soccer Association (ENYSA) Return to Soccer Activity Guidelines ([June 24, 2020 guidelines](#))
- US Youth Soccer Return to Activity Notice ([May 16, 2020 notice](#))
- [US Soccer Play On Guides](#)